

ZOOM MEETING EXPECTATIONS



Attendance

Be on time to the meeting.

Arrival to the meeting 5 - 10 minutes prior is preferred.

It is in your best interest to attend Zoom meetings when scheduled; however, if you are unable to attend, please look for the video or audio recording of the meeting on Google Classroom.



Appearance

Be dressed and presentable.

Unless otherwise stated, please be in appropriate clothing that you would wear to school.



Sound

Keep your screen muted to minimize avoidable noises while the teacher or other students are talking.

Be in a space that is quiet from noise and distractions.



Questions and Sharing

Participate in an appropriate manner.

When you have a question, or something relevant to share, please raise your hand or type it into the chat section and wait for your teacher to respond or call on you.

Make sure all questions and comments shared on chat or verbally are relevant and appropriate.



Speaking

Talk clearly at an appropriate voice level.

Look at the camera on your device as you are speaking.

Only one person may speak at a time. Wait for your teachers permission before you begin speaking.



Stay Attentive

Pay attention to your teacher or other students who are speaking.

Follow along with the discussion.

